

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
Washington, DC 20250

Notice CM-455

For: State and County Offices

**Service Center Information Management System (SCIMS) -
Cease Resolving Potential Duplicates**

Approved by: Deputy Administrator, Farm Programs



1 Resolving Potential Duplicates

A

Background

KC-ITSDO has reported to the National Office that although employees authorized to access the Service Center Information Management System (SCIMS) database have been advised by Information Bulletin No. 2401 dated June 26, 2002, **NOT** to resolve potential duplicates in SCIMS until advised, several States have failed to comply with this mandate. This breach of instructions has created problems with the database and is hindering KC-ITSDO's efforts to fix and test the applicable software.

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Purpose

This notice advises **ALL** employees authorized to access the SCIMS database to cease resolving potential duplicates until further instructed by the National Office. KC-ITSDO will continue to monitor any breaches of this request and notify State Offices accordingly.

Note: FSA employees shall ensure that all NRCS and RD employees in their respective Service Centers who are authorized to access the SCIMS database receive a copy of this notice

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**National Office
Contact**

Direct questions about this notice to Mike Sienkiewicz, Program Specialist PECD, Common Provisions Branch at 202-720-8959.

Disposal Date

December 1, 2003

Distribution

State Offices; State Offices relay to County Offices